

**STANDING COMMITTEE
ANNUAL REPORT TO COLLEGE COUNCIL
Clackamas Community College**

DUE DATE:

Submission Date: 6/5/19

Year: 2018-2019

Committee Name: Assessment Committee

Committee Chair:
Elizabeth Carney

Committee Members: Dustin Bates, Jennifer Bown, Elizabeth Carney, Jil Freeman, Darlene Geiger, Shalee Hodgson, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Anh Nguyen, Lisa Nielson, Lisa Nett Reynolds, Kjirsten Severson, and Mary Jean Williams.

College Council Liaison: Elizabeth Carney

Location of Minutes: F:\Assessment Planning\Minutes (Recorder: Kelly Lawrence)

Committee Meeting Schedule: At least two meetings per term, Friday afternoons, often the last Friday of the month

Committee Rotation Schedule: Undecided

Charge of Committee:

The purpose of the Assessment Committee is to provide consultation and recommendations regarding the academic assessment process and policies at CCC. The Committee reviews the assessment process and activities at CCC in order to note effective practices, identify any areas for improvement, and build capacity for useful, faculty-led academic assessment.

The committee is tasked with the following responsibilities:

- Promote and maintain faculty governance of the academic assessment process, specifically, but not limited to, program assessment.
- Provide direction and boundaries for academic program assessment practices, drawing from the national assessment conversation, best-practice literature, engagement with CCC faculty and administration, and the local needs and context of CCC academic programs.
- Make recommendations to the administration and relevant offices and committees regarding policies and practices that involve assessment.
- Make recommendations to the administration and relevant offices and committees regarding needs for resources and professional development programming for assessment.
- Provide feedback directly to programs about their assessment practices based on peer-review criteria determined by the Assessment Committee. Feedback to programs is formative in nature, aimed at supporting programs in improving their assessment process.
- Annually review CCC's assessment practices and report a summary of those practices along with recommendations to the Mission Fulfillment Committee. In determining the focus and structure of the report, the Assessment Committee considers its committee-defined direction and boundaries for assessment practices (see bullet #2 above) as well as considering the accreditation reporting and other needs of the Mission Fulfillment Committee.
- The Committee does not have responsibility for enforcing faculty compliance with required

assessment work. For example, if the Assessment Committee report to the Mission Fulfillment Committee shows that some programs are not doing required assessment work, the follow-up falls with the administration.

Mission Statement of Committee:

Guide and support faculty-led academic assessment at CCC and promote a culture of engagement with teaching and learning.

Goals/Objectives for Year:

- Effectively review assessment processes and activities at CCC in order to contribute to the College's Mid-cycle accreditation.
- Explore criteria the Committee might use in the future to evaluate how well the College's systems and resources can sustain assessment.
- Develop better communication and connections between the Assessment Committee—and assessment generally—and the Curriculum Committee.

Other Issues Dealt With, if applicable:

Outcomes of Year's Goals and Objectives:

- Provided input on CCC's Mission Fulfillment indicator thresholds for academic assessment.
- Helped interpret and summarize data from the assessment reports and assessment plans that academic programs submitted in 2018—a summary of this data was included in the Mid-cycle Evaluation Report to the NWCCU.
- Provided feedback on the Mid-cycle Evaluation Report draft, and Assessment Committee members participated in the NWCCU evaluator visit in April 2019.
- Tested, as a Committee, a published rubric for rating CCC's current institutional commitment to supporting and sustaining assessment. Later, the Committee used the same rubric as a prompt to brainstorm what we could do going forward as a College to support assessment that is meaningful and sustainable.
- Elizabeth Carney gave an update about Assessment Committee work to Curriculum Committee on March 15, 2019. Elizabeth also joined the Gen ed Review Team (part of Curriculum Committee), and several AAOT team leads attended the last meeting as well.

Current and Future Issues:

- General Education Assessment: What resources, supports, new collaborations, and/or other things we haven't yet considered could help general education assessment continue to develop and inform our teaching and curriculum?